

GOVERNANCE AND AUDIT COMMITTEE

Tuesday, 29th November, 2011

10.30 am

Darent Room, Sessions House, County Hall, Maidstone

There will be a presentation on Fraud Awareness for Members of the Committee at 10.00 am on the morning of the meeting.



AGENDA

GOVERNANCE AND AUDIT COMMITTEE

Tuesday, 29th November, 2011, at 10.30 am
Darent Room, Sessions House, County Hall, Maidstone

Ask for: **Andrew Tait**
Telephone: **01622 694342**

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (13)

Conservative (12) Mr R L H Long, TD (Chairman), Mr M V Snelling (Vice-Chairman),
Mr A R Chell, Mr B R Cope, Mr K A Ferrin, MBE, Mr C Hibberd,
Mr D A Hirst, Ms A Hohler, Mr R A Marsh, Mr R J Parry,
Mr R Tolputt and Mr C T Wells

Liberal Democrat (1): Mr T Prater

Webcasting Notice

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Introduction/Webcasting
2. Substitutes
3. Declarations of Interest in items on the agenda for this meeting
4. Minutes - 14 September 2011 (Pages 1 - 8)
5. Committee Work Programme (Pages 9 - 12)
6. Bribery Act Policy (Pages 13 - 22)
7. Progress Update on Change to Keep Succeeding (Pages 23 - 28)
8. Update on Savings Programme (Pages 29 - 40)
9. Review of KCC's Risk Management Framework (Pages 41 - 56)

10. Treasury Management 6 month review 2011/12 (Pages 57 - 66)
11. Debt Management (Pages 67 - 76)
12. Audit Commission Draft Annual Audit Letter (Pages 77 - 94)
13. Effectiveness of Internal and External Audit Liaison (Pages 95 - 96)
14. Internal Audit Progress Report (Pages 97 - 116)
15. Anti Fraud and Corruption progress report (Pages 117 - 132)
16. Other items which the Chairman decides are urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
(01622) 694002

Monday, 21 November 2011

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.